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| --- |
| Planning d’organisation des tâches *1ère CSR* |

**PLANNING D’ORGANISATION DES TACHES (T 1 : Première table T 2 : Deuxième table)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Matérialiser le point de départ de l’activité par une flèche directionnelle jusqu’à la fin de cette activité. | | | 9h00  9h50 | 10h00 | | | | |  | | |  | | | | 11h00 | | | | 11h00  12h00 | 12h00 | | | | | | | | | 13h00 | | | | | | | | 14h00 | | | | | | | | | |
|  | | | | | 10h30 | | | | | | |  | | | | 12h30 | | | | | | | | | | | | | | 13h30 | | | | | | | | | | | | |
|  |  |  |  | |  | |  |  | |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **C4-1.1 C4-1.4** | **TACHES À EFFECTUER** | |  | **AVANT LE SERVICE** | | | | | | | | | | | | | | | |  | **PENDANT ET APRÈS LE SERVICE** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Réaliser la carcasse** | | | **Phase écrite** |  |  |  | |  | |  |  | |  |  |  | |  |  |  | **Repas du candidat** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Nettoyer le rang en respectant le protocole** | | |  |  |  | |  | |  |  | |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Molletonner et napper les tables** | | |  |  |  | |  | |  |  | |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Préparer et nettoyer le matériel de mise en place** | | |  |  |  | |  | |  |  | |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Dresser les tables** | | |  |  |  | |  | |  |  | |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Répartir les matériels aux endroits spécifiques** | | |  |  |  | |  | |  |  | |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Vérifier la mise en place office, bar, cave du jour, ....** | | |  |  |  | |  | |  |  | |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Accueillir les clients** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Prendre la commande** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Servir les boissons** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Servir l’entrée** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Débarrasser les tables et la console** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Servir le plat principal** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Servir le fromage** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Servir le dessert** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Remettre la note et encaisser** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **Raccompagner les clients** | | **T 1** |  | | |  | | | | |  | | | |  | | | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |
| **T 2** |  |  |  |  |  |  |  |  |  | |  |  |  |  | |  |  | |  |  |  |  |  |  |  |  |  |